



Health and Wellbeing Lead

KISC100– Australian Contingent



Reports to	Deputy Contingent Leader - Adult	Functional Group	Contingent Management Team (CMT)
Team	Health and Wellbeing Team	# of Direct Reports	Approx 5

About the Contingent

This event will see a contingent of 150-200 youth members aged 14-25 travel to Kandersteg International Scout Centre (KISC), in the Swiss Alps. KISC is the World Scout Centre, and in 2023 it will celebrate 100 years since it was founded under the vision of a Permanent Mini Jamboree by Lord Robert Baden-Powell – founder of Scouting.

This trip will truly be a unique opportunity for a large group of Australian Scouts to join with Scouts from around the world at the spiritual home of Scouting. Australian Scouts will return home from KISC100 with a strong connection to World Scouting, to other cultures, and to themselves. With young people at the centre of this experience, this trip will focus on unforgettable memories and real learning outcomes.

An optional post-tour will also be offered, giving Scouts the chance to explore another European country. The post-tour will offer opportunities for sight-seeing as well as a Patrol-based challenge.

Why join the CMT?

Joining the Contingent Management Team (CMT) will be a challenging and highly rewarding experience. The CMT is based on the principle of youth leading, adults supporting, with a partnership of youth and adults driving the core business of the contingent.

As a member of the CMT, you'll learn and develop skills in teamwork, event planning, project management and leadership. You'll play a key role in delivering an adventurous, memorable, inclusive and educational event for Scouts from all over Australia.

Why does my role exist?

This Contingent includes one Health and Wellbeing Lead who will oversee two teams, a Youth Health and Wellbeing team and Adult Health and Wellbeing team.

As Health and Wellbeing Lead (HWL), you will be responsible for coordinating the teams to deliver high quality support and care and responding to all aspects of physical health, mental health and welfare needs for both Youth members and Adult Leaders in the lead up to, and during, the Contingent's time in Switzerland. A Post Tour to Germany may also be offered. If a Post Tour does go ahead, the responsibilities will extend to the end of the Post Tour (up to an additional week).

Where do I fit in?

As the HWL, you will report directly to the Deputy Contingent Leader and work with the Youth Health and Wellbeing Team and the Adult Health and Wellbeing Team. You will have the Heads of both teams reporting directly to you. The Contingent Executive will provide support and mentorship to help you develop in this role over the next two years.

How much time is required?

The role will require you to commit a significant amount of time. The first 6 - 9 months will start high with about 2-3 hours a week as we prepare to open applications, receive applications and finalise the contingent members. This commitment would then likely drop back to a 1-2 hours a week commitment until about 12 months out from the event. After this, it could be up to anything from 10-15+ hours per week as we get closer to the event.

Applicants should ensure they have the flexibility in their time to be able to accommodate this significant contribution, taking into account their work and study requirements. You should be available during the lead up to, and the full duration of the event including post tour.

This is a volunteer position.

What does the role involve?

My key responsibilities	The key activities I will perform
<p>Oversee the safeguarding of the Contingent members' physical health, mental health and wellbeing</p>	<ul style="list-style-type: none"> ● Monitor and maintain the health, safety and welfare of all youth and adult members. ● Coordinate the provision of initial crisis response support to youth and adult members as required. ● Coordinate treatment and care of any first aid issues. ● Escalation of first aid or mental health issues where required. ● Communicate with emergency responders or medical staff for escalated illness or injuries. ● Maintain records of treatments and consultations provided during the event, including obtaining records for 3rd party treatments. ● Ensure the Contingent is well stocked with the necessary first aid supplies. ● Communicate any Health or Wellbeing concerns to the Contingent Leader or Deputy Contingent Leaders. ● Liaise with other Scouts Australia Contingents and National Office as required. ● Ensure compliance with the relevant Scouts Australia policies.
<p>Managing and Leading the Youth Health and Wellbeing Team and the Adult Health and Wellbeing team</p>	<ul style="list-style-type: none"> ● Recruit and lead a team of suitability trained and experienced First Aid and Mental Health & Wellbeing adults. ● Prepare, review and update medical records prior to the event, including gaining additional information from participants and guardians where required. ● Provide guidance and support to the Youth and Adult Health and Wellbeing Teams. ● Be the point of escalation for the Youth and Adult Health and Wellbeing Teams. ● Understand the functions and priorities of the Youth and Adult Health and Wellbeing Teams and manage workloads accordingly. ● Communicate regularly and clearly with the Youth and Adult Health and Wellbeing Teams to ensure they can work effectively. ● Any other duty as reasonably requested by the Contingent Executive.

Working with others

- Be a member of the CMT.
- Support and mentor youth members in the CMT.
- Collaborate with other CMT members on health and wellbeing matters to support the Contingent.
- Clearly communicate with all members of the Youth and Adult Health and Wellbeing Teams, CMT, and Contingent members.
- Be a mentor and example to all members attending.

What skills do I need for this position?

Essential

- Demonstrated ability in physical health, mental health and wellbeing, professionally and at similar events.
- A background in medical services, mental health or similar.
- Ability to easily communicate with youth, leaders and parents alike.
- Experience as a member of a Contingent to a major Scouting event within Australia or overseas.
- Experience in international travel, ideally leading groups.
- Demonstrated ability to work as a member of a team, mentor and lead younger members.
- Ability to be both self-driven, and to work collaboratively.
- Ability to operate professionally, with integrity and due respect for confidentiality.
- Ability to problem solve, drawing on both logical and lateral thinking.
- Have excellent IT skills and the ability to deal with complex spreadsheets, mail merge and online software.
- It is a Scouts Australia requirement that the appointed person has completed Adult Leader Basic Training and the Behaviour Management eLearning module or have a willingness to complete this training within six months of appointment. Those aged under 18 at the time of appointment will be required to complete the training prior to the Contingent's departure from Australia.

Desirable

- Prepared to adapt quickly.
- Sound knowledge and understanding of the Scouts Australia youth program.

Personal Attributes

- Comfortable being challenged and responding to challenges.
- Passionate about youth leading, adults supporting.
- Consistently demonstrate behaviours and attitudes consistent with the Scout Promise & Law.
- Love problem-solving and are passionate about learning and stretching yourself.
- Prepared to accept individual ownership/accountability.
- Have fantastic attention to detail and excellent communication skills.
- Ability to build relationships and trust within the CMT and with youth and adults alike.