

# Advanced Diploma of Leadership and Management

## Information for Candidates



The BSB60420 Advanced Diploma of Leadership and Management is a nationally recognised qualification which reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts.

Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

### Student Handbook

Scouts Australia Institute of Training (SAIT) is the Enterprise Registered Training Organisation (RTO 5443) of Scouts Australia. Policies and practices of the Enterprise RTO can be located in the Student Handbook.



### Typical learning pathways

The Advanced Diploma of Leadership and Management is reflective of the roles and responsibilities of senior leadership positions within Scouts Australia. The learning associated with this qualification is beyond the Scouts Australia training for adult members, however the progression through adult training enables a scaffolded approach to gaining knowledge and skills over several years combined with application and further learning relevant to defined roles within the volunteer and paid leadership roles within Scouts Australia.

- Have at least eighteen (18) months Scouting experience. In particular, Commissioners: Adults in Region, State or National positions, supporting Scouting in Australia
- Hold the Wood badge.
- Have completed a BSB Diploma or higher, or have two (2) years equivalent full-time relevant workplace experience in a senior operational or leadership role in an enterprise.

## Assessment



Members of Scouts Australia do not incur additional costs to complete a qualification. Anyone who has sufficient evidence can apply for a Recognition of Prior Learning (RPL) assessment.

After enrolling you will;

1. Need to provide copies of the evidence that you are using for your RPL assessment.
2. After evidence is provided an Assessor will be assigned who will assess your evidence and work with you to address any gaps against the requirements of the qualification.

Upon successfully completing your assessment, you will receive a BSB60420 Advanced Diploma of Leadership and Management, with a transcript listing the units of competency you have completed.

### Additional evidence which may be requested

- A copy of your Resume or Curriculum Vitae
- Letter of recommendation or reference
- Copies of existing qualifications
- Evidence against specific criteria for each unit of competency

### Units of Competency

The units of competency aligned to experiences and learning through Scouting are aligned to the four (4) core units of competency:

- BSBCRT611 Apply critical thinking for complex problem solving
- BSBLDR601 Lead and manage organisational change
- BSBLDR602 Provide leadership across the organisation
- BSBOPS601 Develop and implement business plans
- BSBSTR601 Manage innovation and continuous improvement



- The qualification requires ten (10) units of competency. The five (5) units of competency listed above, plus
  - Each participant must complete an additional five (5) units of competency.
- You can see the broad range of elective units of competency available at <https://training.gov.au/Training/Details/bsb60420>
- Discuss what you would like to achieve and what evidence you have with your Branch Commissioner for Vocational Education and Training (VET) or your Assessor.
- Using the tables on the following pages as examples your Branch Commissioner for VET will help you identify units that are also in other qualifications that may make it easier to complete additional qualifications. Discuss this with you Branch Commissioner for VET.

## Suggested elective units of competency

The tables on the following pages identify units of competency that are important in Scouting and how they fit within the packaging rules for both qualifications. These are examples of how you can reduce the work required and gain multiple qualifications with any of the other listed qualifications:

- BSB50420 Diploma of Leadership and Management
- BSB60420 Advanced Diploma of Leadership and Management
- BSB60720 Advanced Diploma of Program Management

| Diploma of Leadership and Management                               |                 | Advanced Diploma of Leadership and Management                           |                 |
|--|-----------------|---|-----------------|
| 6 Core + 6 Electives:<br>2 Electives from any qualification (CIV+) |                 | 5 Core + 5 Electives:<br>2 Electives from any qualification (Adv Dip+)  |                 |
| BSBCMM511 Communicate with influence                               | Core Unit       | BSBCMM511 Communicate with influence                                    | Listed Elective |
| BSBCRT511 Develop critical thinking in others                      | Core Unit       | BSBCRT511 Develop critical thinking in others                           | Listed Elective |
| BSBLDR523 Lead and manage effective workplace relationships        | Core Unit       |   |                 |
| BSBOPS502 Manage business operational plans                        | Core Unit       |   |                 |
| BSBPEF502 Develop and use emotional intelligence                   | Core Unit       |   |                 |
| BSBTWK502 Manage team effectiveness                                | Core Unit       |   |                 |
|  |                 | BSBCRT611 Apply critical thinking for complex problem solving           | Core Unit       |
|  |                 | BSBLDR601 Lead and manage organisational change                         | Core Unit       |
|  |                 | BSBLDR602 Provide leadership across the organisation                    | Core Unit       |
|  |                 | BSBOPS601 Develop and implement business plans                          | Core Unit       |
|  |                 | BSBSTR601 Manage innovation and continuous improvement                  | Core Unit       |
| BSBPEF501 Manage personal and professional development             | Listed Elective | BSBPEF501 Manage personal and professional development                  | Listed Elective |
| BSBXCM501 Lead communication in the workplace                      | Listed Elective | BSBXCM501 Lead communication in the workplace                           | Listed Elective |
| Plus 4 additional elective units                                   |                 | Plus 1 additional elective unit from any qualification Adv Dip or above |                 |

| Advanced Diploma of Leadership and Management                          |                                   | Advanced Diploma of Program Management                                 |                                   |
|--|-----------------------------------|--|-----------------------------------|
| 5 Core + 5 Electives:<br>2 Electives from any qualification (Adv Dip+) |                                   | 4 Core + 8 Electives:<br>2 Electives from any qualification (Adv Dip+) |                                   |
| BSBCRT611 Apply critical thinking for complex problem solving          | Core Unit                         | BSBCRT611 Apply critical thinking for complex problem solving          | Listed Elective                   |
| BSBLDR601 Lead and manage organisational change                        | Core Unit                         | BSBLDR601 Lead and manage organisational change                        | Listed Elective                   |
| BSBLDR602 Provide leadership across the organisation                   | Core Unit                         | BSBLDR602 Provide leadership across the organisation                   | Elective from other qualification |
| BSBOPS601 Develop and implement business plans                         | Core Unit                         | BSBOPS601 Develop and implement business plans                         | Elective from other qualification |
| BSBSTR601 Manage innovation and continuous improvement                 | Core Unit                         | BSBSTR601 Manage innovation and continuous improvement                 | Listed Elective                   |
|  |                                   | BSBPMG630 Enable program execution                                     | Core Unit                         |
| BSBPMG634 Facilitate stakeholder engagement                            | Elective from other qualification | BSBPMG634 Facilitate stakeholder engagement                            | Core Unit                         |
| BSBPMG635 Implement program governance                                 | Elective from other qualification | BSBPMG635 Implement program governance                                 | Core Unit                         |
|  |                                   | BSBPMG636 Manage benefits  | Core Unit                         |
| BSBPMG633 Provide leadership for the program                           | Listed Elective                   | BSBPMG633 Provide leadership for the program                           | Listed Elective                   |
| BSBPMG637 Engage in collaborative alliances                            | Listed Elective                   | BSBPMG637 Engage in collaborative alliances                            | Listed Elective                   |
| BSBSUS601 Lead corporate social responsibility                         | Listed Elective                   | BSBSUS601 Lead corporate social responsibility                         | Listed Elective                   |

## Where to from here?

**Be Prepared...**  
for new adventure!

By continuing to apply your learning and participating in what Scouting has to offer you are able to work towards other Qualifications:

- Dependent on previous qualifications and relevant experiences other Diploma or Advanced Diploma qualifications available from SAIT may be relevant:
  - BSB50820 Diploma of Project Management
  - SIS50419 Diploma of Outdoor Leadership
  - BSB60720 Advanced Diploma of Program Management

The following webpage provides information for members to find out more about the Qualifications that are available, at no additional cost, from the Scouts Australia Institute of Training.

- <https://sait.scouts.com.au>

