

Certificate II in Active Volunteering Information for Candidates



Scouts
SCOUTS AUSTRALIA
INSTITUTE OF TRAINING

The CHC24015 Certificate II in Active Volunteering reflects the role of entry level volunteer workers. At this level, work takes place under direct, regular supervision within clearly defined guidelines. This qualification may be used as a pathway for workforce entry.

To achieve this qualification, the candidate must have completed at least 20 hours of volunteer work as detailed in the Assessment Requirements of units of competency. Organisations may require volunteers to undergo relevant background checks.

Student Handbook

Scouts Australia Institute of Training (SAIT) is the Enterprise Registered Training Organisation (RTO 5443) of Scouts Australia. Policies and practices of the Enterprise RTO can be located in the Student Handbook.



Typical learning pathways

The learning pathways in Scouts Australia that provide learning and experiences that align closely and will provide most of your evidence towards meeting the requirements of the Certificate II in Active Volunteering.

- Have at least six (6) months Scouting experience and completed the relevant learning pathways.
- Have completed at least 20 hours of volunteer work.
- Have completed at least Milestone 1.

Assessment

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Members of Scouts Australia do not incur additional costs to complete a qualification. Anyone who has sufficient evidence can apply for a Recognition of Prior Learning (RPL) assessment.

After enrolling you will;

1. Need to provide copies of the evidence that you are using for your RPL assessment.
2. After evidence is provided an Assessor will be assigned who will assess your evidence and work with you to address any gaps against the requirements of the qualification.

Upon successfully completing your assessment, you will receive a CHC24015 Certificate II in Active Volunteering, with a transcript listing the units of competency you have completed.

Additional evidence which may be requested

- Providing a copy of your Resume or Curriculum Vitae is usually very beneficial
- Letter of recommendation or reference
- Copies of existing qualifications

Units of Competency

The units of competency aligned to experiences and learning through Scouting are aligned to the four (4) core units of competency:

CHCDIV001	Work with diverse people
CHCVOL001	Be an effective volunteer
HLTWHS001	Participate in workplace health and safety
BSBCMM201	Communicate in the workplace



- The qualification requires seven (7) units of competency. The four (4) units of competency listed above, plus
 - Each participant must complete an additional three (3) units of competency.
- A broad range of elective units of competency are available.
- Discuss what you would like to achieve and what evidence you have with your Branch Commissioner for Vocational Education and Training (VET) or your Assessor.
- Using the tables on the following pages as examples your Branch Commissioner for VET will help you identify units that are also in other qualifications that you might be interested in and will make it easier to complete additional qualifications. Discuss this with you Branch Commissioner for VET.

Suggested elective units of competency

The tables on the following pages identify units of competency that are important in Scouting and how they fit within the packaging rules for both qualifications. These are examples of how you can reduce the work required and gain multiple qualifications by combining the Certificate II in Active Volunteering with any of the other listed qualifications.

- BSB20120 Certificate II in Workplace Skills
- CUA30220 Certificate II in Creative Industries
- SIS30619 Certificate II in Outdoor Recreation
- CHC34015 Certificate III in Active Volunteering

Certificate II in Active Volunteering		Certificate II in Workplace Skills	
4 Core + 3 Electives: 3 Electives from any qualification		5 Core + 5 Electives: 3 listed electives, Minimum 1 Group A, 1 Group B, Maximum 2 Electives from any qualification	
CHCVOL001 Be an effective volunteer	Core Unit	CHCVOL001 Be an effective volunteer	Elective from other qualification
CHCDIV001 Work with diverse people	Core Unit	CHCDIV001 Work with diverse people	Elective from other qualification
HLTWHS001 Participate in workplace health and safety	Core Unit	BSBWHS211 Contribute to the health and safety of self and others	Core Unit
BSBCMM201 Communicate in the workplace	Core Unit	BSBCMM211 Apply communication skills	Core Unit
		BSBOPS201 Work effectively in business environments	Core Unit
BSBPEF202 Plan and apply time management	Elective from other qualification	BSBPEF202 Plan and apply time management	Core Unit
BSBSUS211 Participate in sustainable work practices	Elective from other qualification	BSBSUS211 Participate in sustainable work practices	Core Unit
		BSBCRT201 Develop and apply thinking and problem solving skills	Group A
		BSBTEC203 Research using the internet	Group B
BSBTWK201 Work effectively with others	Elective from other qualification	BSBTWK201 Work effectively with others	Listed Elective

Certificate II in Active Volunteering		Certificate II in Outdoor Recreation	
4 Core + 3 Electives: 3 Electives from any qualification		4 Core + 7 Electives: Minimum 3 listed electives from Group A, Maximum 4 Electives from any qualification	
CHCVOL001 Be an effective volunteer	Core Unit	CHCVOL001 Be an effective volunteer	Elective from other qualification
CHCDIV001 Work with diverse people	Core Unit	CHCDIV001 Work with diverse people	Elective from other qualification
HLTWHS001 Participate in workplace health and safety	Core Unit	HLTWHS001 Participate in workplace health and safety	Core Unit
BSBCMM201 Communicate in the workplace	Core Unit	BSBCMM201 Communicate in the workplace	Elective from other qualification
		SISXIND002 Maintain sport, fitness and recreation industry knowledge	Core Unit
SISOFLD001 Assist in conducting recreation sessions	Elective from other qualification	SISOFLD001 Assist in conducting recreation sessions	Core Unit
SISOFLD002 Minimise environmental impact	Elective from other qualification	SISOFLD002 Minimise environmental impact	Core Unit
		SISOBWG001 Bushwalk in tracked environments	Group A
		SISOFLD006 Navigate in tracked environments	Group A
		SISOCNE001 Paddle a craft using fundamental skills	Group A
HLTAID011 Provide first aid	Elective from other qualification	HLTAID011 Provide first aid	Group B

Certificate II in Active Volunteering		Certificate II in Creative Industries	
4 Core + 3 Electives: 3 Electives from any qualification		3 Core + 7 Electives: 4 listed electives, Maximum 3 Electives from any qualification	
CHCVOL001 Be an effective volunteer	Core Unit	CHCVOL001 Be an effective volunteer	Elective from other qualification
CHCDIV001 Work with diverse people	Core Unit	CHCDIV001 Work with diverse people	Listed Elective
HLTWHS001 Participate in workplace health and safety	Core Unit	CUAWHS312 Apply work health and safety practices	Core Unit
BSBCMM201 Communicate in the workplace	Core Unit	BSBCMM211 Apply communication skills	Listed Elective
		CUAIND211 Develop and apply creative arts industry knowledge	Core Unit
BSBTWK201 Work effectively with others	Elective from other qualification	BSBTWK201 Work effectively with others	Core Unit
BSBCRT201 Develop and apply thinking and problem solving skills	Elective from other qualification	BSBCRT201 Develop and apply thinking and problem solving skills	Listed Elective
		CUAMPF111 Develop skills to play or sing music	Listed Elective
		CUAMPF112 Perform simple musical parts in ensembles	Listed Elective
CUAPOS211 Perform basic vision and sound editing	Elective from other qualification	CUAPOS211 Perform basic vision and sound editing	Listed Elective

All of the core units for the Certificate III in Active Volunteering can be achieved through the use of electives within the Certificate II in Active Volunteering. In the same manner the Certificate III in Active Volunteering provides the opportunity to select four (4) electives from anywhere which then enables a scaffolding approach that makes it easier to achieve other Certificate III qualifications.

Certificate II in Active Volunteering		Certificate III in Active Volunteering	
4 Core + 3 Electives: 3 Electives from any qualification		6 Core + 4 Electives: 4 Electives from any qualification	
CHCVOL001 Be an effective volunteer	Core Unit	CHCVOL001 Be an effective volunteer	Core Unit
CHCDIV001 Work with diverse people	Core Unit	CHCDIV001 Work with diverse people	Core Unit
HLTWHS001 Participate in workplace health and safety	Core Unit	HLTWHS001 Participate in workplace health and safety	Core Unit
BSBCMM201 Communicate in the workplace	Core Unit	BSBCMM201 Communicate in the workplace	Elective from other qualification
CHCCOM002 Use communication to build relationships	Elective from other qualification	CHCCOM002 Use communication to build relationships	Core Unit
CHCLEG001 Work legally and ethically	Elective from other qualification	CHCLEG001 Work legally and ethically	Core Unit
BSBWOR301 Organise personal work priorities and development	Elective from other qualification	BSBWOR301 Organise personal work priorities and development	Core Unit
		Plus 4 additional elective units from any qualification	

Where to from here?

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By continuing to apply your learning and participating in what Scouting has to offer you are able to work towards other Qualifications:

- Further participation in either the youth program or leader training will provide you with evidence towards:
 - BSB20120 Certificate II in Workplace Skills
 - BSB30120 Certificate III in Business

- Participation in Gang Show or Showtime will provide you with evidence towards the
 - CUA20220 Certificate II in Creative Industries
 - CUA30220 Certificate III in Community Dance, Theatre and Events

- Participation and training in Outdoor Adventurous activities and training will provide you with evidence towards:
 - SIS20419 Certificate II in Outdoor Recreation
 - SIS30619 Certificate III in Outdoor Leadership

The following webpage provides information for members to find out more about the Qualifications that are available, at no additional cost, from the Scouts Australia Institute of Training.

- <https://sait.scouts.com.au>

