

Certificate IV in Leadership and Management



The Certificate IV in Leadership and Management reflects the role of individuals who are assuming responsibility for their own performance. Individuals at this level provide leadership, guidance and support to others, with some responsibility for organising and monitoring the output of their team. They apply solutions to a defined range of predictable and unpredictable problems, and analyse and evaluate information from a variety of sources.

Student Handbook

Scouts Australia Institute of Training (SAIT) is the Enterprise Registered Training Organisation (RTO 5443) of Scouts Australia. Policies and practices of the Enterprise RTO can be located in the Student Handbook.



Typical learning pathways

The learning pathways in Scouts Australia that provide learning and experiences that align to the qualification and will provide evidence towards meeting the requirements of the Certificate IV in Leadership and Management.

- Rover Scouts complete the Baden Powell Scout Award
- Adult supporters complete Wood Badge training program – Scouting Leadership

Assessment

Be Prepared...
for new adventure!

Members of Scouts Australia do not incur additional costs to complete a qualification. Anyone who has sufficient evidence can apply for a Recognition of Prior Learning (RPL) assessment.

After enrolling you will;

1. Need to provide copies of the evidence that you are using for your RPL assessment.
2. After evidence is provided an Assessor will be assigned who will assess your evidence and work with you to address any gaps against the requirements of the qualification.

Upon successfully completing your assessment, you will receive a BSB40520 Certificate IV in Leadership and Management, with a transcript listing the units of competency you have completed.

Certificate IV in Leadership and Management (BSB40520)

Rover Scouts

Dependant on the roles and activities undertaken while participating in the youth program the evidence that you used to complete your Baden Powell Scout Award there may be an alignment towards the Certificate IV in Leadership and Management.



Adult supporter

Completing your Wood Badge training program – Scouting Leadership plus your contributions providing leadership and support for the program will provide you with some evidence aligned towards the Certificate IV in Leadership and Management.

Your assessor will need to be able to view a portfolio of evidence that you have amassed as a part of your participation and contribution to Scouting. Additional evidence from workplaces or other studies will also be beneficial.

An example of units of competency aligned to what you learn in Scouting that could be included in the Certificate IV of Leadership and Management:

BSBLDR411	Demonstrate leadership in the workplace
BSBLDR413	Lead effective workplace relationships
BSBOPS402	Coordinate business operational plans
BSBXCM401	Apply communication strategies in the workplace
BSBXTW401	Lead and facilitate a team
BSBCMM412	Lead difficult conversations
BSBCRT411	Apply critical thinking to work practices
BSBLDR412	Communicate effectively as a workplace leader
BSBPEF402	Develop personal work priorities
BSBPEF401	Manage personal health and wellbeing
CHCDIV003	Manage and promote diversity
CHCVOL003	Recruit, induct and support volunteers



Additional evidence which may be requested

- Completion of your Wood Badge training program – Scouting Leadership
- Completion of Baden Powell Scout Award
- A copy of your Resume or Curriculum Vitae
- Letter/s of recommendation or reference
- Copies of existing qualifications
- RPL Assessment Tool Kit. If required this will be provided by your Branch Commissioner for Vocational Education and Training (VET) or your Assessor

Dual Qualifications

The Certificate IV in Leadership and Management and the Certificate IV in Coordination of Volunteer Programs contain some units of competency that have similar content and can be used as partial credit towards units in the other qualification.

The table below, with core units of competency highlighted in green, provides an example of packaging that enables easier completion of a second qualification through the use of credits and unit of competency selection.

Certificate IV in Leadership and Management	Certificate IV in Coordination of Volunteer Programs
Packaging Rules Total number of units = 12 <ul style="list-style-type: none"> • 5 core units plus • 7 elective units, of which: <ul style="list-style-type: none"> ○ 4 elective units must be selected from Group A for the remaining 3 elective units: <ul style="list-style-type: none"> ○ up to 3 units may be selected from Groups A and B ○ if not listed, up to 2 units may be selected from a Certificate IV or above 	Packaging Rules Total number of units= 11 <ul style="list-style-type: none"> • 7 core units • 4 elective units, <ul style="list-style-type: none"> ○ from the electives listed, or ○ any endorsed Training Packages or accredited course
BSBLDR411 Demonstrate leadership in the workplace	
BSBLDR413 Lead effective workplace relationships	BSBLDR413 Lead effective workplace relationships
BSBOPS402 Coordinate business operational plans	BSBOPS402 Coordinate business operational plans
BSBXCM401 Apply communication strategies in the workplace	
BSBXTW401 Lead and facilitate a team	
BSBLDR412 Communicate effectively as a workplace leader (Group A)	CHCCOM002 Use communication to build relationships
CHCDIV003 Manage and promote diversity	CHCDIV003 Manage and promote diversity
CHCLEG001 Work legally and ethically	CHCLEG001 Work legally and ethically
	CHCVOL003 Recruit, induct and support volunteers
	CHCVOL004 Manage volunteer workforce development
BSBWHS411 Implement and monitor WHS policies, procedures and programs (Group A)	HLTWHS003 Maintain work health and safety
BSBLDR414 Lead team effectiveness (Group A)	BSBLDR403 Lead team effectiveness
BSBPEF402 Develop personal work priorities (Group A)	BSBPEF402 Develop personal work priorities
BSBPEF403 Lead personal development (Group B)	BSBPEF403 Lead personal development

Where to from here?

Be Prepared...
for new adventure!

By continuing to apply your learning and participating in what Scouting has to offer you are able to work towards other Qualifications:

- The Wood Badge training program – Scouting Leadership, will also provide you with evidence towards:
 - CHC44015 Certificate IV in Coordination of Volunteer Programs
- Participation in Gang Show or Showtime will provide you with evidence towards the
 - CUA20220 Certificate II in Creative Industries
 - CUA30220 Certificate III in Community Dance, Theatre and Events
- Participation and training in Outdoor Adventurous activities and training will provide you with evidence towards:
 - SIS20419 Certificate II in Outdoor Recreation
 - SIS30619 Certificate III in Outdoor Leadership
 - SIS40619 Certificate IV in Outdoor Leadership
 - SIS50419 Diploma of Outdoor Leadership
- Ongoing involvement in leadership roles and coordination of events may provide you with evidence towards:
 - BSB40920 Certificate IV in Project Management Practice
 - BSB50420 Diploma of Leadership and Management
 - BSB50820 Diploma of Project Management
 - BSB60420 Advanced Diploma of Leadership and Management
 - BSB60720 Advanced Diploma of Program Management

The following webpage provides information for members to find out more about the Qualifications that are available, at no additional cost, from the Scouts Australia Institute of Training.

<http://sait.scouts.com.au>

