



SCOUTS AUSTRALIA - ROLE DESCRIPTION

ASSISTANT NATIONAL COMMISSIONER YOUTH PROGRAM

Role title	Assistant National Commissioner Youth Program
Business unit	National Youth Program Team
Reports to	National Commissioner Youth Program
Role level	Uniform role, Assistant National Commissioner Rank, volunteer position
Appointment	The appointment is for a fixed term of up to 3 years

Scouts Australia is a Child Safe organisation. Scouts Australia is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

OBJECTIVE

The aim of Scouting is to encourage the spiritual, physical, intellectual, emotional, social and character development of young people to enable them to become resilient, self-confident and responsible citizens.

This is achieved through an active, adventure-based program, which develops initiative, teamwork and leadership skills so young Australians can attain their full potential, both as individuals and members of their local, national and international communities.

Scouting is the largest non-formal educational youth organisation in the World with over 50 million members. In Australia, Scouting has a membership of approximately 70,000, of which approximately 50,000 are youth members or young adults with the remainder being older adults supporting the delivery of the program.

ROLE OBJECTIVE

*“Youth Program is the **totality** of **what** young people do in Scouting (the activities), **how** it is done (the Scout Method) and the reason **why** it is done (the purpose).”*

The Assistant National Commissioner Youth Program is member of the National Youth Program Team and holds specific portfolio responsibilities for program support. They will share responsibility for the ongoing development and deployment of the youth program to ensure that it reflects contemporary Australia and complies with the overarching Youth Program policies of the World Organisation of the Scout Movement.



KEY STAKEHOLDERS

- National Commissioner Youth Program
- Deputy National Commissioner Youth Program
- Assistant National Commissioners, Youth Program and their Advisers
- National Youth Program Team

ROLE RESPONSIBILITIES

The Assistant National Commissioner's core business will be to:

Delight Stakeholders

- Periodically visit major Youth events in Branches as a key representative of Scouts Australia
- Adopt a pro-active, flexible and engaging approach to stakeholders at all times

People Leadership

- Provide support to the Branch Commissioners responsible for Youth Program and build collegial networks of best practice
- Provide support to the National Advisers (Diversity & Inclusion, Environment, and Creative & Performing Arts)

Association Values and Culture

At all times, demonstrate behaviours in accordance with the Associations Scout Method, Code of Ethics, Code of Conduct and Values, in particular:

- Responsibility for oneself physically, intellectually, emotionally, socially and spiritually
- Contributing to society
- Being a strong role model for others
- Protecting young people from harm or exploitation
- Proactively caring for the environment in a sustainable way
- Demonstrating respect and equity for others
- Valuing the importance of technological innovation to benefit human society.

Strategy and Operational Management

- Promotion of Youth Program initiatives
- Take an active role embedding WOSM's #Scouts4SDGs commitment into the organisation's strategies, policies and processes
- Represent the NCYP or DNCYP as required
- Undertake other projects and responsibilities as negotiated with the NCYP

Managing Relationships

- Be available as a reference person for Branch Youth Program Commissioners
- Demonstrate an interest in youth members and their opinions and be able to advocate on their behalf;
- Attend National Meetings as required
- Attend National Youth Program Team Meetings (three per year)
- Attend online National Youth Program Team Meetings (10 per year)

Process Improvement

- Direct and facilitate Youth Program Councils with Branch Leaders, including promotion of the Youth Program as the key element of Scouting in Australia.

Compliance and Procedures

- Ensure that National Youth Program activities are evaluated and documented
- Identify threats, risks and weaknesses and develop and implement plans to mitigate them
- Comply with relevant internal processes, compliance and any legislative requirements

STRATEGIC RESPONSIBILITIES

Growth Leadership Governance Resources	Youth Program Fun Challenging Adventurous Inclusive	People Leadership Training Skills	Brand Recognised Respected	Process Plan Do Review
Key Performance Measures				
<i>Enable the growth in the membership of the youth sections across Australia.</i> <i>Appropriate policies that ensures the organisation's practices are in line with the community's sustainability expectations.</i>	<i>Support the youth program</i> <i>Assist in the management and development the new Youth Program resources addressing sustainability.</i>	<i>Develop the Sustainability portfolio to build member knowledge, capacity and competence</i>	<i>Drive sustainability practises and policies that ensure Scouts Australia is recognised by government and the wider community as contemporary and in line with the expectations of 21st century Australia.</i>	<i>Ensure that a continuous improvement framework exists to enhance the Sustainability portfolios support to members.</i>
Criteria of the World Organisation of the Scout Movement (WOSM) Global Support Assessment Tool (GSAT) monitored on behalf of the Chief Commissioner of Australia¹				
D02	D08	D06	D01	D07
D03			D04	D10
D09			D05	

KEY SELECTION CRITERIA/PERSONAL REQUIREMENTS

The successful applicant will be able to demonstrate the following:

- Hold a Certificate of Adult Appointment, or be a registered and active Rover Scout;
- An understanding of the Youth Program with an ability to inspire a Plan > Do> Review process and a Youth Led, Adult Supported program;
- Well-developed communication and interpersonal skills with the ability to build relationships and engage members within the Youth Program;
- Hold a Wood Badge and/or be willing to complete the Scouting Leadership training within 12 months of appointment.