



# International Commissioner of Australia

## Role Description

<b>Role title</b>	<b>International Commissioner of Australia</b>
<b>Business unit</b>	<b>National Team</b>
<b>Reports to</b>	<b>Chief Commissioner of Australia</b>
<b>Role level</b>	<b>Uniform role, volunteer position</b>
<b>Appointment</b>	The appointment is for an initial term of 3 years.
<b>Eligibility</b>	Applicants must remain a current member of a Branch of Scouts Australia for the duration of their appointment.

*Scouts Australia is a Child Safe organisation. Scouts Australia is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.*

## Why does the role exist?

The role of International Commissioner of Australia is essentially the “Foreign Minister” for Scouts Australia. They have complete oversight of all International Scouting programs and must ensure that all aspects of International Scouting are delivered efficiently and effectively on behalf of Scouts Australia.

## What is the purpose of the role?

The primary purpose of the International Commissioner of Australia is to ensure the beliefs and interests of Scouts Australia are represented internationally. This important function includes:

- facilitating Scouts Australia’s relationship with the World Organization of the Scout Movement;
- overseeing the development and conduct of Australian Contingents and activities overseas;
- promoting international activities and events to members;
- liaising with National Scout Organizations and Associations;
- overseeing support to other National Scout Organizations and Associations; and
- coordinating, as appropriate, the reception of visiting Scouts from overseas.

## How much time is required?

A requirement is to commit a significant amount of time for this role. To be successful in the role a commitment of 15-20 hours per week will be required. However, adopting a team-based approach may see many of the tasks delegated.

Applicants should ensure they have the flexibility in their time to be able to accommodate this significant contribution, taking into account their work and any study requirements. Also, due to the different time zones across the world, some engagements happen at a late hour in Australia. This is a volunteer position.



## What does the role involve?

Key Responsibilities	Key Activities to Perform
<b>Delight Stakeholders</b>	<ul style="list-style-type: none"><li>● Attend major National and International events (in particular the World Scout Jamboree and World Scout Conference) as a key representative of Scouts Australia.</li><li>● Adopt a pro-active, flexible and engaging approach to stakeholders at all times.</li></ul>
<b>People Leadership</b>	<ul style="list-style-type: none"><li>● Lead and chair standing committees for international matters, in particular the meetings of the Scouts Australia International Team, at least once annually.</li><li>● Lead a support team (as agreed with the Chief Commissioner of Australia) to ensure that all aspects of the International Scouting Program are actively managed, including the recommendation for appointment of individuals for specific projects (e.g., Contingent Leaders to overseas events) and/or roles, to the Chief Commissioner of Australia.</li><li>● Oversee the operational tasks of the International Office (located within the National Support Team).</li></ul>
<b>Association Values and Culture</b>	<ul style="list-style-type: none"><li>● At all times, demonstrate behaviours in accordance with the Associations Scout Promise and Law, Code of Ethics, Code of Conduct and Values, in particular:<ul style="list-style-type: none"><li>○ Responsibility for oneself physically, intellectually, emotionally, socially and spiritually;</li><li>○ Contributing to society;</li><li>○ Being a strong character role model for others;</li><li>○ Protecting young people from harm or exploitation;</li><li>○ Proactively caring for the environment in a sustainable way;</li><li>○ Demonstrating respect and equity for others;</li><li>○ Valuing the importance of technological innovation to benefit human society.</li></ul></li></ul>



## Strategy and Operational Management

- Lead the National involvement in major international events, ensuring the inclusion and achievement of youth program educational objectives.
- Provide significant input into the organisation and conduct of major international events, to achieve high standards of safety and accountability that are consistent with the policy, procedures and practices of Scouts Australia.
- Attend major National and International events (refer above).
- Approve national communication to Scouts Australia on International matters, including through the national website, national e-newsletters, Australian Scout magazine, and other relevant media.
- Keep abreast of community attitudes, concerns and professional areas of interest relevant to the Australian International Scouting Program.
- Act as a key member of the National Team, National Operations Committee and contribute to the broader Scouts Australia strategy.
- Undertake other projects or functions from time to time as agreed with the Chief Commissioner of Australia.

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## Managing Relationships

- Relate directly with the Branch International Commissioners on International matters, in consultation with and providing information to, the relevant Branch Chief Commissioners.
- Be available as a reference person for Branch Chief Commissioners in the selection of Branch International Commissioners.
- Support the functions of the National Commissioner Youth Program by promoting international contacts for Scouts and liaise with them to update selection criteria for youth and young adult members applying to attend overseas events.
- Actively engage with the Scouts Australia Child Safety Commissioner to ensure an appropriate level of Child Protection exists for all International Contingents, especially from an overseas cultural perspective.



### Process Improvement

- Direct and facilitate Scouts Australia International Committees or Task Forces, such as major reviews, including promotion of the International Scouting Program.
- Ensure that the Scouts Australia Online Events Management System is fit for purpose for international events.
- Regularly review and update key publications (e.g., Contingent Leader Standard) that support the delivery of International Scouting.

### Compliance and Procedures

- Prepare and manage the annual Australian International budget.
- Ensure that Australian International activities are evaluated, documented with a continuous improvement mindset.
- Comply with relevant internal processes, compliance and any legislative requirements.

## What skills are needed for this position?

### Essential

- An unequivocal belief in the Purpose, Principles, Promise, Law and Method of Scouts Australia.
- Minimum of 3 years' leadership experience in Scouting ideally at a National, Branch or Region level.
- Hold a Wood Badge and/or be willing to complete Scouting Leadership training within 12 months of appointment.
- A passion for International Scouting, and the broader contribution it can make to creating a better world.
- Sound understanding of, and enthusiasm for the Scouts Australia youth program.
- Outstanding communication, consultation, engagement and management skills.
- Proven success in the empowerment of youth to lead.
- Demonstrated financial acumen



## Desirable

- Experience working with diverse groups of people to deliver results.
- Knowledge and experience in strategy execution.
- A sound understanding of the use of various information and communications technologies, including cloud-based solutions, to achieve project outcomes.
- An appreciation of international issues, including the perspectives of different cultures.
- Highly developed skills in guiding, influencing, and developing relationships of a diverse stakeholder base (in particular in a volunteer environment) and be able to enthuse and inspire people in the achievement of tasks and goals.
- Experience in Project Management, especially in risk identification and mitigation.

## Personal Attributes

- Well-developed leadership, representational and interpersonal skills - including the ability to develop networks across Scouts Australia and globally.
- Demonstrated high-level of organisational skills and personal motivation.
- Well-developed oral and written communication skills.
- The ability to work inter-generationally with all members of Scouts Australia.
- A high level of personal motivation/organisation and the ability to innovate and be creative in achieving desired outcomes.

NOTE: this role is supported by a dedicated employee at National Office

