



O-Day Presentation Adult Briefing

Agenda - Adults

- Key Leader Support Team
- What to expect
- Communication
- Youth Lead, Adult Supported
- Adult Support
- The Serious Bits
- Health, Welfare & Travel
- Questions



Meet the Team

Lisa Picking (VIC) She/her
Contingent Leader

- Assistant Chief Commissioner – Program Strategy
- State Commissioner – International
- Deputy Contingent Leader – NZV2019
- Contingent Advisor – NZ Moot 2019, KISC 2016, NZ Moot 2015
- Reception Manager – Kandersteg International Scout Centre 2012/2013
- Contingent Leader – NZ Moot 2012



Meet the Team

Georgia Griffiths (QLD) She/her

Deputy Contingent Leader

- Program – NZJ2023
- Contingent Member – NZJ2013, WSJ2015, NZV2016
- District Cub Leader
- Venturer Leader



Your Support Team

Michael Thomas (VIC) he/him

Adult Support

- Assistant Chief Commissioner - Operations
- Assistant Chief Commissioner – Program
- VicJam Business Manager
- KISC2016
- State Commissioner – Scouts



Thank You!

- For volunteering your time to attend this event
- Supporting our young people in this once of a lifetime opportunity
- Also a chance for you to experience KISC and international Scouting



Our Contingent - The Stats

State/Territory	Scouts	Venturers	Rovers	Leaders	Total
ACT	2	2	2	2	8
NSW	4	4	15	4	27
NT	1	2	1	2	6
QLD	1	5	20	6	32
SA	-	3	1	1	5
TAS	-	1	-	-	1
VIC	32	31	36	29	128
WA	2	6	8	4	20
Total	42	54	83	48	227

Expectations

- Special opportunity for everyone
- Be curious, not judgmental
- It's not better, it's not worse, it's just different
- Leaders were carefully screened to ensure that the Leaders picked would step up when required

All Contingent members must be independent and organised

We will support you, but you need to pay attention, and know where to be and when

Youth Led, Adult Supported

- Your role is as a mentor and primary support for our youth
- Travel Coordinators are in charge through airports
- Last through airports and on buses
 - you are there to support, keep an eye out for other Contingent members
- You...
 - will participate in activities, but may be required to lead
 - May be asked to take on additional duties by Unit Leader or CMT
 - Only get info (e.g. medical) as required

Youth Led, Adult Supported

- Youth are encouraged to Lead
 - Organise themselves
 - Encouraged to resolve issues within their Unit
 - Encouraged to support and look after each other
 - Personal accountability
- Unit Leaders are Rovers/Young Leaders
 - Supported by:
 - An Adult Leader mentor
 - You as Adult Leaders
 - Rover peers

Onsite

- Own activities during the day
 - Assist when needed

Unit Leader Meetings

- 6.15pm each night
 - CMT office

Youth-led Unit Meetings

- 6.45pm each night
 - Mandatory for all members



Onsite

- All responsible for
 - Keeping common areas and dining halls clean
- Adults/Leaders are responsible for:
 - Ensuring the areas are clean
 - Ensure all Contingent members are eating meals
- KISC is responsible for:
 - Management of food, not supervision of guests
- Special diets are being managed
 - But we need to know about them



Duty of Care - Youth

- Monitor all adults engaged with Youth
 - Check for ID Tags
 - Different colour lanyards for easy ID
- Monitor youth behaviour and health
- Report anything you are not comfortable with
- Encourage and support adaptability and flexibility



How can you Help

- Be visible, approachable and talk to the youth
- Join in activities with them
- Assist with youth movements to/from activities
- Assist with meal coordination and clean-up
- Engage with youth who may be isolating themselves



Contingent Code of Conduct

- On OLEMS – all members signed and committed to
- All Youth, Rover and Adult versions contain:
 - No sexual activity.
 - No drugs, prescription medication that is not your own, or illicit substances of any kind are to be consumed or in your possession at any time.
 - No alcohol to be consumed or in your possession at any time.
 - No bullying, discrimination, harassment or assault of any kind.
 - A commitment to look after and respect yourself and all others.

These rules apply to all at all times – including during transit and free time

Failure to act in accordance with the Code of Conduct could see you removed from the Contingent and further arrangements made at your expense.

Protect Yourself

- Protect yourself!
- Avoid/limit physical contact with youth
- Enter and leave bathroom areas fully clothed – no towel dashes!
- Use 2 up leadership at all times
 - there is no reason to be in someone else's tent
- Remove yourself from confrontational situations

Adult Reporting Guidelines

- Reporting structure will be documented in the Adult Manual Report
 - Any incidents
 - Behaviour/medical/mental health/near miss/personality clashes
- Reporting via:
 - Paper forms at Unit campsites (collected every day)
 - Microsoft Form in CMT office
 - Microsoft Form via QR code in Leader manual
- Report all Child Safe incidents direct to CMT (follow procedures in manual)
- If you see something, say something!
 - Risk/Poor behavior/Something feels 'off'

Adult Reporting Guidelines

- All Adults/Leaders will receive copies of the following procedures:
 - Emergency Reporting
 - Incident Reporting
 - General Injury
 - Grievance & Complaints
 - Child Protection
 - Social Media Use
 - Lost Contingent Member

Emergency Procedures

- BP said "Be Prepared!"
- Follow the Pinkie's instructions/call 112 for Emergency services
- Notify the Contingent Team using the Contingent Hotline Number (24 / 7)
- Emergency Procedures in Adult's Manual

Medical

- Unit Leaders and H&W Leaders will be provided with a list.
 - These may include :
 - Medical – Epi Pen / Asthma / Other Drugs
 - Behavioural traits and how to manage
 - Food Allergies
- Meetings have been held to discuss details and help support those listed
- Any concerns, contact Kelly Martin



Health & Welfare – Contacting Home

- If there is an incident that requires us to Contact the parents/guardians,

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**this will only be done by
Lisa or Georgia**

- NO YOUTH OR LEADER IS TO MAKE CONTACT WITH NEXT OF KIN
 - This is to ensure accurate information is relayed.

Leader Time Out

- Expected that Leaders share the youth supervision workload
- All Contingent members will get some time off during the event
- Use your time off for time out! Relax, rejuvenate.
- This event is a marathon, not a sprint



Upcoming Communication

- Adult Manual – start of June
- Gear List – Infobook & on our website
- Facebook/Instagram and email updates
 - If you aren't hearing from us, check your email junk folder and check your contact details on OLEMS to ensure they are correct