



## SCOUTS AUSTRALIA - ROLE DESCRIPTION

### DEPUTY NATIONAL COMMISSIONER YOUTH PROGRAM

<b>Role title</b>	Deputy National Commissioner Youth Program
<b>Business unit</b>	National Team
<b>Reports to</b>	National Commissioner Youth Program
<b>Role level</b>	Uniform role, Deputy National Commissioner Rank, volunteer position
<b>Appointment</b>	The appointment is for a fixed term of up to 3 years or until the appointee reaches their thirtieth birthday whichever occurs sooner.

*Scouts Australia is a Child Safe organisation. Scouts Australia is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.*

#### OBJECTIVE

The aim of Scouting is to encourage the spiritual, physical, intellectual, emotional, social and character development of young people to enable them to become resilient, self-confident and responsible citizens.

This is achieved through an active, adventure-based program, which develops initiative, teamwork and leadership skills so young Australians can attain their full potential, both as individuals and members of their local, national and international communities.

This role is intended to provide a development opportunity at a National level for a young adult member.

Scouting is the largest non-formal educational youth organisation in the World with over 50 million members. In Australia, Scouting has a membership of approximately 70,000, of which approximately 50,000 are youth members or young adults with the remainder being older adults supporting the delivery of the program.

#### ROLE OBJECTIVE

*“Youth Program is the **totality** of **what** young people do in Scouting (the activities), **how** it is done (the Scout Method) and the reason **why** it is done (the purpose).”*

The Deputy National Commissioner Youth Program will be a senior member of the National Youth Program Team and hold specific portfolio responsibilities. They will share responsibility for the ongoing development and deployment of the youth program to ensure that it reflects contemporary Australia and complies with the overarching Youth Program policies of the World Organisation of the Scout Movement.



## KEY STAKEHOLDERS

- National Team Members
- National Commissioner Youth Program
- Assistant National Commissioners, Youth Program and their Advisers
- National Youth Program Team
- Deputy Chief Commissioner (Under 30), Deputy National Commissioners, and National Rover Council Chair

## ROLE RESPONSIBILITIES

This role statement will evolve during the inaugural appointment, in line with the needs of the Youth Program and the National Team; however, the Deputy National Commissioner's core business will be to:

### Delight Stakeholders

- Support & collaborate with the cohort of Under 30 members of the National Team
- Periodically visit National and major Youth events in Branches as a key representative of Scouts Australia
- Adopt a pro-active, flexible and engaging approach to stakeholders at all times

### People Leadership

- Provide direction and support to the four Assistant National Commissioners Youth Program and their Advisers

### Association Values and Culture

At all times, demonstrate behaviours in accordance with the Associations Scout Method, Code of Ethics, Code of Conduct and Values, in particular:

- Responsibility for oneself physically, intellectually, emotionally, socially and spiritually
- Contributing to society
- Being a strong role model for others
- Protecting young people from harm or exploitation
- Proactively caring for the environment in a sustainable way
- Demonstrating respect and equity for others
- Valuing the importance of technological innovation to benefit human society.

### Strategy and Operational Management

- Speak on behalf of the Youth Program as a young adult member of the movement
- Assist in the development of 21st Century communication structures to both promote and support the Youth Program
- Promotion of Youth Program initiatives
- Represent the NCYP as required
- Undertake other projects and responsibilities as negotiated with the NCYP

### Managing Relationships

- Be available as a reference person for Branch Youth Program Commissioners
- Demonstrate an interest in youth members and their opinions and be able to advocate on their behalf;
- Attend National Meetings as required
- Attend National Youth Program Team Meetings (three per year)
- Attend online National Youth Program Team Meetings (10 per year)

### Process Improvement

- Direct and facilitate National Youth Program Committees or Task Forces, such as major reviews, including promotion of the Youth Program as the key element of Scouting in Australia.

### Compliance and Procedures

- Ensure that National Youth Program activities are evaluated and documented
- Comply with relevant internal processes, compliance and any legislative requirements

## STRATEGIC RESPONSIBILITIES

Growth Leadership Governance Resources	Youth Program Fun Challenging Adventurous Inclusive	People Leadership Training Skills	Brand Recognised Respected	Process Plan Do Review
<b>Key Performance Measures</b>				
<i>Enable the growth in the membership of the youth sections across Australia.</i>	<i>Support the transition to the new youth program</i>  <i>Assist in the management and development the new Youth Program after the implementation phase.</i>		<i>Deliver a program that is recognised by government and the wider community as contemporary and meeting the needs of 21st century Australia.</i>	
<b>Criteria of the World Organisation of the Scout Movement (WOSM) Global Support Assessment Tool (GSAT) monitored on behalf of the Chief Commissioner of Australia<sup>1</sup></b>				
D02	D08	D06	D01	D07
D03			D04	D10
D09			D05	



## KEY SELECTION CRITERIA/PERSONAL REQUIREMENTS

The successful applicant will be able to demonstrate the following:

- A Certificate of Adult Leadership/Appointment within a youth section;
- An established record of successfully leading the Youth Program at a local level;
- Well-developed communication and interpersonal skills with the ability to build relationships and engage members within the Youth Program;
- A demonstrated ability to influence and work as a member of teams and in various roles to meet strategic goals;
- Hold a Wood Badge and/or be willing to complete Leader of Adults advanced level training within 12 months of appointment.
- Qualifications in education and/or youth services would be highly regarded.