

Dick and Pip Smith Leadership Through Adventure Fund



LTAf Guide to completing your application

GENERAL INFORMATION

What's the Fund about? The Dick and Pip Smith Leadership through Adventure Fund (LTAf) provides youth members of any age- Joey Scouts to Rovers- the opportunity to develop leadership skills by participating in adventurous activities or being trained to take part in these exciting activities. The spirit of the Fund is to provide training, or an adventure for youth members and build their leadership qualities and responsible risk taking in doing so. If you are really keen, read "My Adventurous Life" by Dick Smith. He credits Scouting as giving him a taste of adventure and providing a positive influence on his life.

What types of adventures are allowed? The adventure will look different for every youth member in every section. Whatever your plan, you will need to link it to your progression in the Outdoor Adventure Skills areas to be successful for funding.

The sky's the limit, but ideas should be discussed with your leader or adviser.

- For Joey Scouts it might be a trip on a ferry to an island, or a unit weekend at the snow.
- For Cub Scouts it might be a week visiting Uluru, going for hikes, and learning about indigenous culture or a camp at the coast. For regional Cub Scouts it might be visiting Sydney and doing the Harbour Bridge climb.
- Scouts might organise a multi-day hike along the Great Ocean Walk or paddle a canoe down the Murray for a week.
- Venturer Scouts might plan a trip to Fiji, to finish their snorkelling and help build a community centre, or perhaps ride and hike from Canberra to the Coast, or sail to Rottne Island.
- Rover Scouts might decide to train and then climb Aoraki/Mt Cook, or walk the Australian Alpine Walking Track; four-wheel driving on the Gibb River Road, or sail to Aotearoa/New Zealand.

Can my scout friend/patrol/leader come on my adventure too? Definitely! An adventure isn't fun unless scout friends come along. For scouts from younger sections, we'd expect their leader to participate. For scouts from older sections, your leader or adviser will likely be more of a spectator. Funds provided by LTAf however can't be used to support leaders or adults. You will have to fund raise or have other support to meet their expenses.

Can my adventure include scouts from other groups? Absolutely, but remember, all participants must be scouts at the time of making the adventure.

Can a youth member apply for a grant for 20 Scouting friends? No, funds can support only individuals and patrols or project patrols. It is important to remember the youth member applying for the grant must demonstrate how their adventure will support the development of their leadership skills and responsible risk-taking adventures.

Is there anything the Fund can't be used for:

- Unit / group camps or holidays,
- any activity that is planned by leaders,

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- any activity run by a Regions, Branch, nationally or global world events
- support leaders- the funds you provide from other sources could be considered for that
- applications for national or international major events, as these are organised by other people as part of major events.

Who's this Fund for? This is for youth members of Scouts Australia i.e., Joey Scouts through to Rover Scouts. It is for Lones, regional and urban scouts. All participants must be youth members of Scouts Australia. This means all youth members must complete their adventures before they leave Scouting or turn 26 years of age, whatever comes first.

Can adult members of scouting apply? No. The Fund only exists to support current youth members e.g., Joey Scout, Cub Scout, Scout, Venturer Scout, or Rover Scout. The Fund can not support any adult members or leaders.

How many sections in my Group can apply? Only one application can be considered from any Group in any Scout year- April to March. This is to ensure youth members in all Groups get an opportunity to apply.

Completing the Form: Can a leader, parent, or adult complete the form to assist? No, but they can help the youth member think of what needs to be included to enhance their chance of success. The youth member must have the ideas but adults may support them develop and document these.

How much detail do I need to include on the form? Enough to give the LTAF Committee a good understanding of what you want to achieve and how you will plan and do it. There is a suggestion of "up to 500 words" on sections of the form, so this indicates the amount of detail the LTAF committee feels they need to make a decision. Check out the Sample Completed Application Form on the web. Generally, the bigger and more expensive the adventure, the more information is required to be included. Remember it is a competitive process. The better the quality of your application, the more you can contribute to the cost, the more thought you have given will increase your chances of getting funds.

Do I need to include a budget? Yes if seeking more than about \$3000. An example is provided below. This is so the committee knows you've investigated costs and we need to be assured that you have a good idea about how much your total adventure will cost.

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Simple Budget

INCOME		EXPENDITURE	
Contributions by participants 8 x \$450	\$ 3,600	Travel Flights- Hobart to Alice Springs return	\$1200x 8 \$9,600
Donations, sponsors Rotary assistance \$ 500 Group assistance \$1000	\$ 1,500	Accommodation and Fees Camp Fees \$30x 8 = \$ 240 Trail Fees \$75x 8= \$600 Alice Springs 3 nights x 8= \$960	\$ 1,800
Fund raising – details 2 Bunnings Sausage Sizzles \$2000 Venturer and Scout Trivia Night \$ 620 Halloween Night \$600	\$ 3,220	Training Wilderness First Aid x 6	\$ 800
In-kind support a. Navigation gear, phone	\$ 400	Food \$300 x 8 people	\$ 2,400
LTAf	\$8,700	Hire of equipment – 2 vehicles	\$ 2,500
		Other- Insurance \$40 x 8	\$ 320
TOTAL #	\$ 17,420	TOTAL #	\$17,420

These two amounts must be the same

The total in each column should be the same-this means a balanced budget

At least 30% of total costs should be organised by you. LTAf may pay up to 70% but most support is around 40-50%

All participants must be active youth members of Scouts Australia.

What are the extra costs that make this more adventurous- this budget, shows additional costs are in airfares and vehicle hire, totalling \$12,100. A contribution by LTAf of \$8,700 seems ok

LTAf cannot support adults. Costs for each adult is \$17,420/8= \$2180. There are 2 adults = \$4360. Looking at income shows their contributions and donations and fund raising covers these costs and more. This means none of LTAf is spent on adults.

In kind support is like a donation. Someone is loaning you gear. If you had to hire this, it would cost \$400. LTAf does not usually support purchasing of specialised equipment. It prefers where viable to hire this.

Can I re-apply if my adventure is rejected? It depends on why your adventure was rejected. It might not meet these Guidelines, e.g. it may be for a large group or include adults being supported. The amount of assistance you require may be too much (remember LTAf wants lots of youth members to benefit, not just a small number) and you need to find ways to make it less expensive. Your application may need more financial or program detail. If you submit your application at least two weeks before closing dates then there may be the opportunity for the Committee to give feedback before making their decision.

FUNDING

Who decides if I my adventure gets funded? The LTAf Committee will decide. The Committee is a National sub-committee whose members come from all around Australia and are from different areas of Scouting.

What are the closing dates for funding? Applications must be completed on the Application Form and can be submitted at any time. There are four closing dates each year- 15 January, 15 April, 15 July and 15 October. Usually announcements regarding outcomes for each Round are made within 4 weeks of each closing date via the website and to each applicant.

Will the fund pay for my whole adventure? No. As a general guide, the Fund contributes those additional extra expenses that make your proposed event more adventurous e.g. travel costs, fees, additional training, equipment hire above what you would normally expect. Generally, you will need to provide a minimum of 50% of the full cost. While the Fund may contribute up to 70% this is in unusual situations and such requests should clearly outline why that high level of support is required.

How can I raise funds to contribute to the adventure? This can be through personal contribution, fund raising, sponsorship or donations from other sources, in-kind support from businesses, supporters, and others. How you will do this needs to be identified on the application form. Ask your Leaders for advice about who you can approach for funding. The more funds you can provide, the greater your chance of success.

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What type of things can the money be used for? It can be used to attend skill specific training courses, travel to the intended location, pay for permits and fees, hire of specialist equipment, insurance etc.

Can monies from the LTAF be used to buy specialised equipment? This is not usual. It is preferred to hire gear. If the Fund approves equipment for purchase, the applicant's Group Leader must advise the Fund where this new Scout asset will be based and maintained.

Is there an upper or lower amount that I can apply for? No, not really, but the LTAF Committee would like to see many youth members benefit from this opportunity each year.

Can I use money from the Fund to pay for my Grey Wolf/ASA/Queen Scout/BP adventurous journey? Sure- for any adventurous journey or training to assist the adventurous journey.

So my adventure has been approved by the LTAF committee. Now what? Start planning and fundraising. You still need to meet all your Branch requirements and approval processes. e.g., risk management plan, route card, budget, consent forms etc.

AFTER THE ADVENTURE!

What do I need to do? Hopefully you will have taken photos, videos or made a video diary, log and reflections when you were preparing and undertaking your adventure. The Committee would like to see these and perhaps show them to Dick and Pip Smith who have kindly provided the funds, and to Scouts Australia National Executive Committee. We are sure your Branch and Group would love to learn about your adventure. Like any activity in Scouting, you need to review your adventure too! Examples are available on the web.

How do you know what I have spent the money on? Money from the Fund needs to be accounted for. You will also need to meet with your Group Leader and or Treasurer and get them to assist you complete the Financial Accountability statement for the amount of money you received from the Fund. A template is available to assist.

My adventure was cheaper than I expected. What do I do with LTAF money left over from my adventure? Just arrange to return it to the LTAF Committee. This will allow other youth members to benefit from the Fund.

Who do I become an Ambassador of LTAF? Any member who is successful in receiving support from the Dick and Pip Smith Leadership Through Development Fund becomes an Adventurer and Ambassador. They get to wear an Ambassador Badge for six months around the time they complete their adventure. Each ambassador receives two of these badges and this includes adult leaders who assisted and the Group Leader



When?

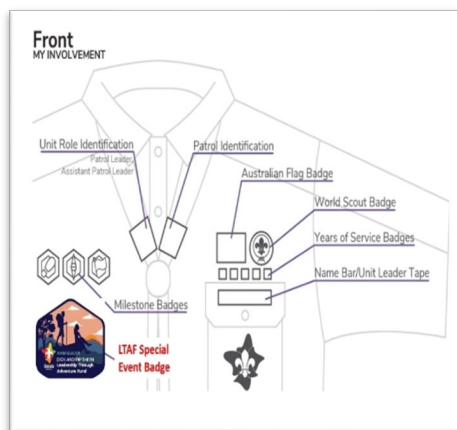
It is awarded on completion of the initial Signed Agreement which occurs on being advised of the awardee being successful. The Agreement is between LTAF-Scouts Australia and the awardee.

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Can it be worn on our scout uniform?

Yes, the Chief Commissioner of Australia has approved this as a Special Event badge that can be worn for up to 6 months. The wearing of this badge must be in accord with the Scouts Australia National Uniform Guidelines. The badge should ideally be worn for the six months relating to the Plan>Do>Review> component of the adventure. It must be removed from the uniform after six months. Only one special events badge can be worn at any time. It is worn on the front of the shirt below the Milestone Badges for youth and the same spot for leaders.



What are the responsibilities of Ambassadors?

In accepting this badge patrol members join you and also become an AMBASSADOR for the Dick and Pip Smith Leadership Through Adventure Fund. This means all Ambassadors should:

- Share stories with others about the development of your journeys and adventures and the development of your leadership skills, and about how you undertake responsible risk-taking adventures.
- Be prepared, to be a Coach and provide support and advice to other applicants
- Share your leadership experiences with others and promote safe risk taking
- Promote the LTAf to others.

SO YOU ARE READY TO START

- Consider your adventure/ training- talk with your patrol and leader/s
- Review these Guidelines to check your proposal aligns with the Fund
- Download the Application Form from the website
- Check out the Completed Application Form as a Guide.
- Start the process and follow through- Plan>Do>Review>
- Closing dates are 15th April, 15th July, 15th October, 15th January

Still have more questions- Checkout our website:

<https://scouts.com.au/blog/2021/11/10/1-million-donation-for-leadership-through-adventure-fund/>

Send an email to LTAf@scouts.com.au

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