

# Dick and Pip Smith Leadership Through Adventure Fund

## GUIDELINES ABOUT LTAF PROJECTS

### GENERAL INFORMATION

**What's the Fund about?** The Dick and Pip Smith Leadership through Adventure Fund (LTAF) provides youth members of any age- Joey Scouts to Rover Scouts - the opportunity to develop leadership skills by participating in an adventurous journey or being trained to take part in these exciting activities. The spirit of the Fund is to provide an adventurous journey or training, for youth members so they can build their leadership qualities and responsible risk taking. Links must be happening in one or more areas within the Outdoor Adventure Skill areas. Dick Smith says he gained many important skills in these areas through his days in Scouts. Only youth members, currently registered may apply for funds. Adult leaders can of course provide support. Only registered youth members can complete the journey.

**Who's Dick Smith?** Dick Smith AO is an Australian entrepreneur and aviator. joined the 1st East Roseville Scout Group Sydney as a Cub in 1952, and later as a Scout and Rover until 1967, earning the Baden-Powell Award. He indicates he got his love of adventure through Scouting and is encouraging members today to learn more about their leadership and responsible risk taking through undertaking adventurous journeys. He and his wife Pip have donated \$1 million to Scouts Australia to establish the Leadership through Adventure Fund (LTAF). If you are really keen, read "My Adventurous Life" by Dick Smith. He credits Scouting as giving him a taste of adventure and providing a positive influence on his life.

**What types of adventurous journeys are allowed?** The adventurous journey will look different for every youth member in every section. Whatever your plan, you will need to link it to your progression in the Outdoor Adventure Skills areas to be successful for funding.

The sky's the limit, but ideas should be discussed with your leader or adviser.

- For Joey Scouts it might be a trip on a ferry to an island, or a unit weekend at the snow.
- For Cub Scouts it might be a week visiting a city, going for hikes, bushwalking and learning about indigenous culture or a camp at the coast. For regional Cub Scouts it might be visiting Sydney and doing the Harbour Bridge climb.
- Scouts might organise a multi-day hike along the Great Ocean Walk or paddle a canoe down the Murray for a week.
- Venturer Scouts might plan an outdoor adventure to the Hinchinbrook to finish their snorkelling and bushwalking, or perhaps ride and hike from Canberra to the Coast, or sail to Rottnest Island.
- Rover Scouts might decide to train and then climb Aoraki/Mt Cook, or walk the Australian Alpine Walking Track; four-wheel driving on the Gibb River Road, or sail to Aotearoa/New Zealand.

**Can my scout friend/patrol/leader come on my adventure too?** Definitely! An adventure isn't fun unless scout friends come along. For scouts from younger sections, we'd expect their leader to participate. For scouts from older sections, your leader or adviser will likely to be more of a spectator. Funds provided by LTAF however can't be used to support leaders or adults. You will have to fund raise or have other support to meet their expenses. Show this in your application.



**Can my adventure include scouts from other groups?** Absolutely, but remember, all participants must be scouts at the time of making the adventure.

**Can I earn my adventurous Journey Badge from doing this?** Yes, provided your Unit has agreed that you have completed leading your adventurous journey. Remember you must lead the journey. Participating in an adventurous journey led and planned by someone else does not qualify you for this badge.

**Can a youth member apply for a grant for 20 Scouting friends?** No, funds can support only individuals and patrols or project patrols. It is important to remember the youth member applying for the grant must demonstrate how their adventure will support the development of their leadership skills and responsible risk-taking adventures. Smaller numbers of participants are preferred- a patrol of 6 is a great size.

**Is there anything the Fund can't be used for:**

- Unit / group camps or holidays,
- any activity that is planned by leaders,
- any activity run by a Regions, Branch, nationally or global world events such as jamborees
- to support leaders- the funds you provide from other sources could be considered for that
- applications for national or international major events, as these are organised by others.

**Who's this Fund for?** This is for youth members of Scouts Australia i.e., Joey Scouts through to Rover Scouts. It is for Lones, regional and urban scouts. All participants must be youth members of Scouts Australia. This means all youth members must complete their adventures before they leave Scouting or turn 26 years of age, whatever comes first.

**Can adult members of scouting apply?** No. The Fund only exists to support current youth members e.g., Joey Scout, Cub Scout, Scout, Venturer Scout, or Rover Scout. The Fund cannot support any adult members or leaders.

**How many sections in my Group can apply?** Only one application can be considered from any Group in any Scout year- April to the following March. This is to ensure youth members in all Groups get an opportunity to apply.

**Completing the Form:** Can a leader, parent, or adult complete the form to assist? No, but they can help the youth member think of what needs to be included to enhance their chance of success. The youth member must have the ideas but adults may support them develop and document these.

**How much detail do I need to include on the form?** Enough to give the LTAF Committee a good understanding of what you want to achieve and how you will plan and do it. There is a suggestion of "up to 500 words" on sections of the form, so this indicates the amount of detail the LTAF committee feels they need to make a decision. Check out the Sample Completed Application Form on the web. Generally, the bigger and more expensive the adventure, the more information is required. The better the quality of your application, the more you can contribute to the cost, and the more thought you have given will increase your chances of getting funds.

The grander and more adventurous your adventure, then it is likely you will be asked to contribute more.

# Dick and Pip Smith

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**Can I plan my adventure to occur in another country.** Sure but remember this requires greater planning and more checks and organising. At least 12 months notice would be required. You will need to check with your Branch Commissioner International as well as the International Commissioner of Scouts Australia. To receive funding you would need to clearly identify why your adventure needs to occur overseas and why the same benefits cannot happen in Australia. The grander your adventure, the higher the proportion you will be expected to put in. You would need to provide a budget and itinerary. Financial support for international adventures will only occur after the International Commissioner, Scouts Australia has approved your adventure.

**Do I need to include a budget?** Yes- all applications require a budget regardless of how much financial support you are seeking. An example is provided below. This is so the committee knows you've planned and investigated costs and we need to be assured that you have a good idea about how much your total adventure will cost. This example may assist you respond to Q14.

Please complete a simple budget including all aspects of your proposed adventure/training for the youth members involved. Do **NOT** include any leader or adult costs as these are not supported by LTAF. (When complete, the totals in each column should be the same amount.)

INCOME		EXPENDITURE	
<b>Contributions by youth</b> (No of youth x \$) 8 x \$450	\$3,600	<b>Travel-</b> Airmiles 8 x \$1000 Buses 8 x \$200 Cars, fuel	\$8,000 \$1,600
<b>Donations from (LIST)</b> Rotary assistance \$500 Group assistance \$1000	\$1,500	<b>Food</b> (no. meals x no. youth) 20 meals x 8 x \$8	\$1280
<b>Fund raising</b> (details) a. Sausage Sizzle \$2000 b. Trivia Night \$620 c. Halloween Night \$600	\$3,220	<b>Accommodation</b> (by each night) Camping- tents 8x 6 x \$5- \$240 Halls Motel 8 x 2 nights x \$50 \$800	\$1040
<b>In-kind support</b> (details) a. <b>Loan specialist equipment</b> Navigation gear, phone b. <b>Other- detail</b>	\$400	<b>Fees</b> Trail Fees - 8 x \$95	\$760
Previous specialist training completed		<b>Travel Insurance</b> 8x \$60	\$480
<b>LTAF contribution-</b> up to 50% or provide additional reasons.	\$8,700	<b>Equipment Hire</b> (details) 2 vehicles (quote attached) Other costs- LIST 6 x Wilderness First Aid training	\$2,500 \$800
		<b>Contingencies-</b> up to 7%	\$960
<b>TOTAL</b>	\$17,420	<b>TOTAL</b>	\$17,420

All **youth** must be currently registered members of Scouting. LTAF cannot support adults.

Make sure you clearly show the **extra costs** that make this journey more adventurous – this budget shows the Committee that additional costs are airmiles and vehicle hire totalling \$12,000. A contribution of \$8,700 by LTAF seems sound.

**In kind support** is like a donation but instead of giving money, they are loaning gear. If you had to hire this it would cost \$400. LTAF does NOT support purchasing any equipment- hiring is preferred. Labour costs by adults are not considered eligible in-kind support costs. For this program.

**At least 50%** of the total costs should be organised by you. LTAF may pay up to 50%. If you feel you have a need for more then add strong reasons as an attachment to the application that supports this.

The **TOTAL \$** amounts in each column should be the same. This means there is a balanced budget.

**Can I re-apply if my adventure is rejected?** It depends on why your adventure was rejected. It might not meet these Guidelines, e.g. it may be for a large group or include adults being supported. The amount of assistance you require may be too much (remember LTAF wants lots of youth members to benefit, not just a small number) and you need to find ways to make it less expensive. Your application may need more financial or program detail. If you submit your application at least two weeks before closing dates then there may be the opportunity for the Committee to give feedback before making their decision.



## FUNDING

**Who decides if I my adventure gets funded?** The LTAF Committee will decide. The Committee is a National sub-committee whose members come from all around Australia and are from different areas of Scouting.

**What are the closing dates for funding?** Applications must be completed on the Application Form and can be submitted at any time. There are four closing dates each year- 15 January, 15 April, 15 July and 15 October. Usually announcements regarding outcomes for each Round are made within 4 weeks of each closing date via the website and to each applicant and their Group Leader.

**Will the fund pay for my whole adventure?** No. As a general guide, the Fund contributes those additional extra expenses that make your proposed event more adventurous e.g. travel costs, fees, additional training, equipment hire above what you would normally expect. Generally, you will need to provide a minimum of 50% of the full cost. While the Fund may contribute up to 70% this is in unusual situations and such requests should clearly outline why that higher level of support is required.

**What about getting additional support for members with high needs.** Please document any additional needs that members of your patrol may have in the application, so the Committee is aware of your patrol specific needs. This could include distances you are travelling may be shorter than expected or special diet requirements. The more information you can share to explain the needs of your patrol, the easier it is for the Committee to support your application.

**How can I raise funds to contribute to the adventure?** This can be through personal contribution, fund raising, sponsorship or donations from other sources, in-kind support from businesses, supporters, and others. How you will do this needs to be identified on the application form. Ask your Leaders for advice about who you can approach for funding. The more funds you can provide, the greater your chance of success.

**What type of things can the money be used for?** It can be used to attend skill specific training courses, travel to the intended location, pay for permits and fees, hire of specialist equipment, insurance etc.

**Can monies from the LTAF be used to buy specialised equipment?** This is not usual. It is preferred to hire gear. If the Fund approves equipment for purchase, the applicant's Group Leader must advise the Fund where this new Scout asset will be based and maintained.

**Is there an upper or lower amount that I can apply for?** No, not really, but the LTAF Committee would like to see many youth members benefit from this opportunity each year.

**Can I use money from the Fund to pay for my Grey Wolf/ASA/Queen Scout/BP adventurous journey?** Sure- for any adventurous journey or training to assist the adventurous journey.

**So my adventure has been supported by the LTAF committee. Now what?** Start planning and fundraising. You still need to meet all your Unit and Branch requirements and approval processes. e.g., risk management plan, route card, budget, consent forms etc.



# Dick and Pip Smith Leadership Through Adventure Fund



## AFTER THE ADVENTURE!

**What do I need to do?** Hopefully you will have taken photos, videos or made a video diary, log and reflections when you were preparing and undertaking your adventure. The Committee would like to see these and perhaps show them to Dick and Pip Smith who have kindly provided the funds, and to Scouts Australia National Executive Committee. We are sure your Branch and Group would love to learn about your adventure. Like any activity in Scouting, you need to review your adventure too! Examples are available on the web.

**How do you know what I have spent the money on?** Money from the Fund needs to be accounted for. You will also need to meet with your Group Leader and or Treasurer and get them to assist you complete the Financial Accountability statement for the amount of money you received from the Fund. A template is available to assist.

**My adventure was cheaper than I expected. What do I do with LTAF money left over from my adventure?** Just arrange to return it to the LTAF Committee. This will allow other youth members to benefit from the Fund.

**What's a LTAF Ambassador of LTAF?** Any member who is successful in receiving support from the Dick and Pip Smith Leadership Through Development Fund becomes an Adventurer and Ambassador. They get to wear an Ambassador Badge for six months around the time they complete their adventure. Each ambassador receives two of these badges and one for adult leaders who assisted including the Group Leader.



**When do we get the Ambassador Badges?** It is awarded on completion of the initial Signed Agreement which occurs on being advised of the awardee being successful. The Agreement is between LTAF-Scouts Australia and the awardee.

**Can it be worn on our scout uniform?** Yes, the Chief Commissioner of Australia has approved this as a Special Event badge that can be worn for up to 6 months. The wearing of this badge must be in accord with the Scouts Australia National Uniform Guidelines. The badge should ideally be worn for the six months relating to the Plan>Do>Review> component of the adventure. It must be removed from the uniform after six months. Only one special events badge can be worn at any time. It is worn on the front of the shirt below the Milestone Badges for youth and the same spot for leaders.

**What are the responsibilities of Ambassadors?** In accepting this badge patrol members join you and also become an AMBASSADOR for the Dick and Pip Smith Leadership Through Adventure Fund. This means all Ambassadors should:

- Share stories with others about the development of your journeys and adventures and the development of your leadership skills, and about how you undertake responsible risk-taking adventures.
- Be prepared, to be a Coach and provide support and advice to other applicants
- Share your leadership experiences with others and promote safe risk taking
- Promote the LTAF to others.

Dick and Pip Smith

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### SO YOU ARE READY TO START

- Consider your adventure/ training- talk with your patrol and leader/s
- Review these Guidelines to check your proposal aligns with the Fund
- Download the Application Form from the website
- Check out the Completed Application Form as a Guide.
- Start the process and follow through- Plan>Do>Review>
- Closing dates are 15<sup>th</sup> April, 15<sup>th</sup> July, 15<sup>th</sup> October, 15<sup>th</sup> January

**Still have more questions-** Checkout our website:

<https://scouts.com.au/blog/2021/11/10/1-million-donation-for-leadership-through-adventure-fund/>

Send an email to [LTAF@scouts.com.au](mailto:LTAF@scouts.com.au)

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