**SCOUTS AUSTRALIA**

**ADULT RECOGNITION AWARDS 2026**

**NOMINATION FORM**

To nominate:
An Adult Leader, Adult Member, Rover Scout or Adult Supporter

1. Nominator to complete the applicable sections with the evidence to support the nomination.
2. **Branches to attach the Nominee’s Branch membership record to this form, for the following awards: Distinguished Service Award, Silver Koala, Silver Emu, National President’s Award and Silver Kangaroo**.
3. Send the completed draft form to your Branch Chief Commissioner for approval/endorsement (please do NOT include the supporting Guidelines).

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| **NOMINEE** |
| **Name**  |       |       |       |       |
|  | Title | Given name | Family name | Postnominals |
| **Appointment** |       |
| **Formation** |       |
| **Branch** |       |
| **Branch office to complete** | **Scouting Preliminary(Members only)** | **Child Safe Scouting Completed:** **[ ]**  | **N/A [ ]  \*** | **Date Completed / Exempted:**       |
| **WHS for Scouting Completed:** **[ ]**  | **N/A [ ]  \*** | **Date Completed / Exempted:**       |
| **Adult Code****of Conduct Completed: [ ]**  | **N/A [ ]  \*** | **Date Completed / Exempted:**       |
| **AWARDS** |
| **Branch office to complete if unknown** | **Most recent/last Adult Recognition Award**  |       |
| **Year Awarded** |       |
| **Award nominated for this year** |       |

\* Not applicable for Adult Member or Supporter

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| **EVIDENCE OF SERVICE TO SUPPORT RECOMMENDATION** |
| Write responses to each of the questions, using at least the minimum suggested word count, to capture the reasons for your nomination. These awards are for individuals who have contributed above and beyond what is expected from their Scouting role. It’s crucial to ensure the story of this person’s efforts is communicated to a committee/person that may not know them.It is important to list dates, events and places as appropriate and only refer to service and evidence since the Nominee’s most recent award (if applicable). Evidence can be typed directly in the space provided.**NOTE:*** **Special Service Award, Meritorious Service Award -** Complete Question 1 and Question 2
* **Outstanding Service Award and Silver Wattle -** Complete Question 1 and Question 2 Expanding your responses to outline fulfilling different roles e.g. events, service, support, other contributions beyond the section/group?
* **Silver Koala and Distinguished Award -** Complete Question 1, Question 2 and Question 3
* **Silver Emu, Silver Kangaroo and National President’s Awards -** Complete Question 1, Question 2, Question 3 and Question 4
* **The Citation may be completed for all Award categories, however is mandatory for awards Distinguished Service Award, Silver Koala, Silver Emu, Silver Kangaroo and National Presidents Award**
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| **Question 1 (200 words)** Detail how the nominee has excelled in carrying out the responsibilities of their role? What stands them apart from their peers? |  |
| **Question 2 (250 words)**Outline what approach and ideas the nominee has provided to grow and develop Scouting more broadly. |
| **Question 3 (350 words)**Clarify how the nominee has inspired and mentored others for them to be considered a role model. |
| **Question 4 (350 words)**Considering the need for forward thinking, how has the nominee directly and indirectly impacted the future direction of Scouting at a Branch/National level. |

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| **CITATION SUMMARY (as appropriate)** |
| Considering the responses to the relevant questions above, it is a requirement that a citation (summary) as outlined in the “NOTE” section above, be provided in a form that a third person could read out in support of the recommendation when an award is presented. It should read as a brief story of the nominee’s achievements relevant to the nomination. As a guide, for awards Distinguished Service Award, Silver Koala, Silver Emu, National President, Silver Kangaroo a **minimum of 500 words** **is required**.For all other awards, where the citation is considered appropriate, the minimum word count should be 300 words. |
| **MEDIA RELEASE** |
| Please list any local media outlets for distributing media releases. |
| **RECOMMENDATIONS AND ENDORSEMENTS** |
| The following endorsements are required.For awards approved at Branch level (Special Service, Meritorious Service, Outstanding Service, Silver Wattle) the nomination would require:1. A nominator
2. Branch Awards Subcommittee or other Branch authorised person review
3. Branch Chief Commissioner

For awards approved at National level (Distinguished Service, Silver Koala, Silver Emu, National President’s and Silver Kangaroo), the nomination would require:1. A nominator
2. Branch Awards Subcommittee or other Branch authorised person review
3. Branch Chief Commissioner
4. National Chief Commissioner
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| **RECOMMENDATIONS AND ENDORSEMENTS** |
| **Nominator** |
| **Name**  |       |
| **Role[[1]](#footnote-1)** |       |
| **Signature** |  |
| **Date** |       |
| **Branch Awards Subcommittee or other Branch authorised person** |
| **Award [ ]  Approved** **[ ]  Not Approved** |       |
| **Name** |       |
| **Signature** | Shape  Description automatically generated with low confidence |
| **Date** |       |
| **Branch Chief Commissioner** |
| **Award** **[ ]  Approved****[ ]  Not Approved** |       |
| **Branch** |       |
| **Name** |       |
| **Signature** |  |
| **Date** |       |
| **Chief Commissioner of Australia** |
| **Award [ ]  Approved** **[ ]  Not approved** | **[ ]  Distinguished Service Award** **[ ]  Silver Koala****[ ]  Silver Emu** **[ ]  National President’s Award****[ ]  Silver Kangaroo** |
| **Signature** |  |
| **Date** |       |

1. Note – nominators may be Adult or Youth Members [↑](#footnote-ref-1)